



universität
wien

Forschungsservice und
Nachwuchsförderung

Funding and selection processes

University of Vienna, Center for Doctoral
Studies (Research Services and Career
Development Studies)

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www.mards.ucg.ac.me

Co-funded by the
Erasmus+ Programme
of the European Union



Training "Professional Management of Doctoral Studies"
June 2019 in Vienna



Agenda

- Funding programmes – Uni Vienna
- Application process
- Selection process/Quality assurance

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Uni:Docs over all information

- The fellowship programme is open to doctoral candidates of all disciplines.
- Uni:docs fellows will be employed at the University of Vienna for 30h/week according to the current collective agreement (Prae-Doc). Duration three years (1+2). Salary apx. € 2000,- before taxes
- Evaluation after the first year
- Uni:docs fellows are members of the scientific staff who enjoy all rights and duties involved in such a position.
- 25 Uni:doc fellows per year are selected

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Dissertation Completion Grant

- Supports early stage researchers of all disciplines in the last phase of their PhD. The aim is that the funded PhD-projects should be finalised and submitted within the funding period.
- **Amount:** EUR 1.000,-- per month
- **Duration:** up to 6 months
- 2 calls per year – spring and autumn. 10 funded projects per call.

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Application process

- Submission is only possible online through the Funding Portal of the Service Unit Research Services and Career Development.
- <https://funding.univie.ac.at/index.php?lang=EN>
- All documents need to be uploaded in time and fulfill the requirements of the fellowship programme and/or the dissertation completion grant.
- In order to complete the application, also the supervisor has to fill out an online form. With the submission of the application, the supervisor is automatically asked via the online system to submit this statement

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Example Uni:Docs

- The online application form includes:
- The abstract (max. 2000 characters incl. spaces)
- **Upload:** A CV (in the language of the application, max 3 pages). This CV should not contain any information that allows inferences on the gender of the applicant
- **Upload:** A narrative CV (in German or English, max. 3 pages)
- **Upload:** A research proposal of the dissertation project (max. 10 pages including reference list).
- Statement from the supervisor

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Selection process Uni:Docs

examination on filing
and formalities
examination

- **DLE Research Services and Career Development**
- **committees of experts: preselection**

two staged
assessment

- **External:** review by one external reviewer (from outside the University of Vienna).
- **Internal:** Interviews with two experts chosen by the selection committees

Selection

- **selection committees : *short list.***
- **Final selection committee:**

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